

Stuart Community Center
COMMERCIAL ENTERTAINMENT EQUIPMENT (C.E.E.)
POLICY AND APPLICATION



Gym renters interested in using a commercial bounce house at the Stuart Community Center must complete an **Application for Use of Commercial Entertainment Equipment (C.E.E.)** and submit it to the Parks and Recreation Department at least 2 weeks in advance. Approval will be at the discretion of the Parks and Recreation Director. **Some types of commercial entertainment equipment, and personal bounce houses, may not be permitted at Parks and Recreation facilities.**

To accommodate commercial entertainment equipment (such as a bounce house), the renter must reserve the Full Gym. Only one bounce house may be permitted. The rental agency must be able to provide proof of liability insurance with specific limits required by the Borough of Carlisle.

If the C.E.E. application is approved, the renter must communicate to the rental agency that set up and tear down of the equipment must occur during the hours rented. The rental company must provide a Certificate of Insurance to the Parks and Recreation office at least 10 days prior to the gym rental.

The rental agency will need to furnish these insurance requirements to their insurer in order to obtain a Certificate of Insurance:

Insurance and Indemnification - During the term of the license granted herein, Licensee shall maintain, and provide proof thereof to the Borough, **commercial general liability insurance with minimum policy limits of one million dollars per injury to any one person, one million dollars per property damage claim, and three million dollars aggregate per accident or occurrence, which policy shall name BOROUGH OF CARLISLE (53 W. South Street, Carlisle, PA 17013) as an ADDITIONAL INSURED.**

Licensee agrees to indemnify and save harmless the Borough, its elected and appointed officials, employees, and agents from and against any damage, liability, loss, deficiency, claim or other expense (including reasonable attorneys' fees and other costs and expenses incident to any claim, suit, action or proceeding) arising out of, or in any way resulting from, directly or indirectly, this license and the use of the Borough's facilities by Licensee, its officers, principals, agents, employees, contractors, subcontractors, and/or invitees, whether due to the fault or neglect of Licensee or due to any other reason whatsoever. In every instance where Licensee shall have notice that any claim or demand whatsoever exists or has been asserted or is threatened, which would constitute a claim or demand hereunder to be indemnified by Licensee, it shall promptly notify the Borough of all of the facts within its knowledge with respect to such claim or demand. Licensee agrees to indemnify and save the Borough harmless from any loss or expense, including the Borough's attorney's fees, incurred by the Borough in the enforcement of any provision of this agreement.

Stuart Community Center
Application for Use Commercial Entertainment Equipment

Applicant's Name _____ Date of Application _____

Applicant's Address _____

Phone Number _____ Email Address _____

Purpose of Event _____

Date Requested _____ Number of Guests _____

Commercial Equipment Requested _____

Size of the Bounce House/Equipment _____

Rental Agency, if known _____

- Customer must rent the Full Gym.
- All equipment must be set up and taken down within the hours rented.
- Rental agency must provide acceptable Certificate of Insurance at least 10 days before the event.
- Renter, rental agency, and guests must abide by all rules and regulations of the Stuart Community Center.

Applicant's Signature _____

The section below will be completed by the Parks and Recreation Department.

☐ Application Denied

☐ Application Approved

Date _____ Parks and Recreation Signature _____